

**Information Clause**  
**for Individuals Who Opt to Use Dom Development S.A.'s Paid Services**  
**for Custom Unit Modification or Purchase a Fit-out Package**

**1. Data Controller and Data Protection Officer**

If, during the performance of a unit purchase agreement, you opt to use Dom Development S.A.'s paid services for custom unit modification or purchase a fit-out package, the Controller of your personal data in that respect will be Dom Development S.A., with its registered office in Warsaw, Pl. Piłsudskiego 3 (00-078 Warszawa) (hereinafter the "Controller"). The Controller has appointed a Data Protection Officer, whom you may contact in respect of any matters relating to personal data protection by email at [iodo@domd.pl](mailto:iodo@domd.pl) or by post at the above-mentioned address of the Controller's registered office, with the note "Data Protection Officer".

**2. Purpose and Legal Basis of Data Processing**

Your personal data will be processed for the following purposes:

- 1) taking actions to conclude a contract concerning products or services purchased from the Controller, in each case on the basis of your request to prepare such a contract (Article 6(1)(b) of the GDPR), or
- 2) the performance of a contract concerning products or services purchased from the Controller, in each case where such a contract has been concluded (Article 6(1)(b) of the GDPR), or
- 3) discharging the Controller's legal obligations (Article 6(1)(c) of the GDPR),
- 4) customer satisfaction survey, and the identification of service and product quality, which constitutes a legitimate interest of the Controller (Article 6(1)(f) of the GDPR), or
- 5) the establishment, exercise or defence of claims (if any), which constitutes a legitimate interest of the Controller (Article 6(1)(f) of the GDPR), or
- 6) direct marketing of products and services, which constitutes a legitimate interest of the Controller (Article 6(1)(f) of the GDPR).

**3. Data Source and Voluntary Data Provision**

The provision of your personal data is voluntary; however, it is also necessary for the drafting and subsequent conclusion of agreements for products or services purchased from the Controller. Failure to provide such data will render it impossible for the said agreements to be prepared and executed.

**4. Retention Period**

Your personal data will be processed for the period necessary for the processing purposes as follows:

- a) with regard to actions aimed at conclusion of the contract - for the period necessary to take these actions,

- b) with regard to contract performance - for the period necessary for the contract to be performed,
- c) with regard to the Controller's legal obligations - for the period required for the Controller to discharge these obligations,
- d) with regard to customer satisfaction survey and the identification of service and product quality - for a period not exceeding the limitation period for claims,
- e) with regard to the establishment, exercise or defence of claims - for the limitation periods for claims as set out by law,
- f) with regard to direct marketing - until you object to the processing.

## **5. Data Recipients**

Your personal data may be shared with entities that the Controller engages to perform tasks requiring data processing, such as email management, hosting, IT, marketing, administrative, legal, or advisory services. Your personal data may also be shared with entities or authorities authorised to receive it - but only in justified cases and in accordance with applicable law. Your personal data may be shared with other entities necessary to be involved in the conclusion and delivery of the contract, such as banks, notaries, homeowner communities, housing cooperatives represented by the authorities appointed by them, or other entities providing services to the Controller, including telecommunications, courier, insurance, customer satisfaction surveys, property management, billing and accounting services, as well as other parties involved in the development projects and fit-out of individual units, and repair services under contractual or statutory warranty.

## **6. Your Rights**

With regard to the processing of personal data, you have the right to: access, rectify or erase your personal data, restrict its processing, and transfer your data. If your personal data is processed on the basis of legitimate interests, you have the right to object to the processing for reasons associated with your particular situation. You also have the right to object to the processing of your personal data for direct marketing purposes. You have the right to file a complaint with the supervisory authority competent for personal data protection (President of the Personal Data Protection Office).

## **7. Transfer of Data Outside the European Economic Area**

As the Controller sources IT tools and services externally, some of your personal data may be transferred to countries outside the European Economic Area, but only on an appropriate legal basis.