

## PERSONAL DATA PROCESSING INFORMATION

Your personal data is processed in accordance with Regulation No. 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, repealing Directive 95/46/EC (general data protection regulation) (hereinafter the "GDPR").

1. Warszawska Spółdzielnia Mieszkaniowa (*Warsaw Housing Cooperative*), with its registered office in Warsaw ("WSM" or the "Controller"), ul. Elbląska 14, 01-737 Warszawa, entered in the register of companies of the National Court Register kept by the District Court for the capital city of Warsaw, 12th Commercial Division of the National Court Register, under No. KRS 0000074605, [wsm.pl](http://wsm.pl)
2. Your personal data is processed in order to take action to enter into an agreement regarding products or services to be purchased from the Controller and to perform the agreement regarding products or services to be purchased from the Controller - in each case if the contract is concluded. In addition, your personal data is processed for the purpose of carrying out the statutory activities and legal obligations of WSM, including the activities assigned to WSM and specified in the Housing Cooperatives Act of 15 December 2000, in particular regarding the administration of properties owned by WSM; as well as for the purposes arising from legitimate interests pursued by the Controller or by a third party. Your data may also be processed on the basis of your voluntary consent to the processing of personal data provided by you.
3. Your personal data are processed on the basis of Article 6(1)(b), Article 6(1)(c), Article 6(1)(f) and Article 9(2)(a) of the GDPR.
4. The legitimate interests pursued by WSM or by a third party include: the handling and implementation of contracts with third parties; insurance; the establishment, exercise and defence of claims; the prevention of fraud; conducting statistics and analyses; marketing and promotional activities of WSM; the provision of security in areas managed by WSM; the protection of property; ensuring the confidentiality of data/information processed by WSM; the application of internal compliance, audit and advisory processes.
5. WSM may entrust the processing of personal data to its trusted contractors, i.e. the providers of services to WSM, in particular renovation and construction services; carrying out property development projects, on-going servicing and maintenance; personal and property security and protection services; marketing, promotional and development services for WSM; technical, IT and analytical services. In addition, the Controller may make personal data available to the extent necessary for WSM to conduct its business, in particular to its legal, tax or consulting advisors. The Controller shall also make personal data available to entities entitled to obtain the same under the applicable law, such as courts or the police, provided that the conditions for such disclosure are met.
6. WSM does not intend to transfer personal data to recipients in a third country or an international organization.
7. Your personal data will be retained for the duration of the legal obligations incumbent on WSM. Personal data will also be processed for the duration of the legitimate interest pursued by the Controller or a third party and in the event of the establishment, exercise and defence of claims, for a period resulting from the general limitation periods for claims, unless the applicable law requires it to be retained longer.
8. You have the right to request access to your personal data, to rectify or delete your personal data or request the restriction of processing of your personal data. You also have the right to object to

the processing of your personal data, and to transfer your data. Moreover, you have the right to file a complaint with the regulatory authority.

9. Should your data be processed on the basis of your consent, you have the right to withdraw that consent at any time, without impacting on the legality of the processing of your personal data that has been done on the basis of your consent prior to its withdrawal.
10. The provision of personal data by you is in principle a statutory requirement, which is mainly based on the Cooperative Law and the Housing Cooperatives Act. While the provision of personal data on the basis of consent is voluntary, but failure to provide such data will result in the WSM not being able to perform the activities or services in question.
11. WSM does not plan to process data in automated decision-making, including through profiling, nor does it intend to further process personal data for purposes other than those indicated above.
12. A Data Protection Officer was appointed at the WSM, hereinafter referred to as the DPO. You may contact the Data Protection Officer by e-mail to [iodo@wsm.pl](mailto:iodo@wsm.pl) or in person at the registered office of the WSM at ul. Elbląska 14 in Warsaw during its business hours.

***Information for data subjects who choose to employ the services of Dom Development S.A. for paid customisation of flats or purchase a fit-out package.***

1. If in the course of the performance of a unit purchase agreement, you decide to employ the services of Dom Development S.A., for paid customisation of units or to purchase a fit-out package, the Controller of your personal data in that respect shall be "Dom Development" S.A., with its registered office in Warsaw at Pl. Piłsudskiego 3 (00-078 Warszawa) (hereinafter referred to as the "Controller").
2. The Controller has appointed a Data Protection Officer, whom you may contact in respect of any matters relating to the protection of your personal data:
  - a) by e-mail to: [iodo@domd.pl](mailto:iodo@domd.pl), writing "Dom Development S.A. personal data" in the subject line of your email;
  - b) by letter to: "Dom Development" S.A., Pl. Piłsudskiego 3, 00-078 Warszawa, marked with the reference "PDPO". In particular, you may contact the Controller in the above manner in order to exercise your rights referred to in items 7 and 8 and/or to withdraw your consent, as referred to in item 9.
3. Your personal data may be processed for the purposes of:
  - a) taking actions to conclude an agreement concerning products or services purchased from the Controller, in any case on the basis of your request to prepare such an agreement (legal basis for "regular" personal data - Article 6(1)(b) of the GDPR),
  - b) the performance of an agreement concerning products or services purchased from the Controller, in each case if such an agreement has been concluded - on the basis of the performance of the agreement (legal basis for basic personal data - Article 6(1)(b) of the GDPR) or on the basis of your consent, if granted (legal basis for personal data relating to health if its processing is necessary to take the above actions - Article 9(2)(a) of the GDPR), or

- c) discharging the Controller's legal obligations (legal basis: Article 6(1)(c) of the GDPR), or
  - d) analysing customer satisfaction and service and product quality, which constitutes a legitimate interest of the Controller (legal basis: Article 6(1)(f) of the GDPR), or
  - e) the establishment, exercise or defence of claims (if any), which constitutes a legitimate interest of the Controller (legal basis: Article 6(1)(f) of the GDPR), or
  - f) the direct marketing of products and services, which constitutes a legitimate interest of the Controller (legal basis: Article 6(1)(f) of the GDPR).
4. Your personal data will be processed for the period necessary for the purposes listed in item 3, i.e.:
  - a) with regard to actions aimed at conclusion of the contract - for the period necessary to take these actions,
  - b) with regard to contract performance - for the period necessary for the contract to be performed,
  - c) with regard to the Controller's legal obligations - for the period required for the Controller to discharge these obligations,
  - d) with regard to analysing customer satisfaction and determination of service and product quality - for a period not exceeding the period specified in item 4(e),
  - e) with regard to the establishment, exercise or defence of claims - for the limitation periods for claims as set out by law,
  - f) with regard to direct marketing - until you object to such processing.
5. The recipients of your personal data may include:
  - a) employees and contractors of the Controller,
  - b) housing cooperatives represented by the bodies established by them,
  - c) entities that provide services to the Controller, in particular, IT, telecommunication, courier, marketing, insurance, satisfaction testing, property management (administration) services, providers of clearing and accounting services and other entities providing services to the property development project, development services and fit-out services for individual units, repair services under statutory or contractual warranty to whom the Controller will entrust the processing of your personal data.
6. Your personal data will not be transferred to any third country, i.e. to any country outside the European Economic Area.
7. You have the right to request access to your personal data, to rectify or delete your personal data, to request the restriction of processing of your personal data and to transfer your data.
8. If your personal data is processed on the basis of legitimate interests, you have the right to object to the processing for reasons associated with your particular situation. You also have the right to object to the processing of your personal data for direct marketing purposes.
9. To the extent to which you have given consent to the processing of your personal data, you have the right to withdraw that consent at any time, without impacting on the legality of the processing of your personal data that has been done on the basis of your consent prior to its withdrawal.
10. You have the right to file a complaint with the data protection authority (President of the Personal Data Protection Office).

11. The provision of your personal data is voluntary while also necessary to draft, and subsequently to enter into, agreements for products or services to be purchased from the Controller. Failure to provide such data will render it impossible for the said agreements to be prepared and executed.
12. The Controller will not make decisions based exclusively on automated processing, including profiling, which may have a legal effect or similar material effect on you.